

DUE DATE:

**Final Grant Report**  
**PLAINVIEW AREA ENDOWMENT**  
*(an affiliate of Community Foundation of West Texas)*

In compiling this report, we encourage you to share your insights about what worked with your project, what did not, and any changes you might make to improve future outcomes. Your candor and open feedback not only inform us of your progress, but also enable us to share in your learning

**I. ORGANIZATION AND GRANT INFORMATION**

<b>Organization Name:</b>	
<b>Contact Person:</b>	<b>Phone:</b>
<b>Project Title:</b>	
<b>Grant Amount:</b>	<b>Project Start/End Dates:</b>

**II. GRANT DATA:**

**A. Number of individuals served:** \_\_\_\_\_ **Direct Service** and/or \_\_\_\_\_ **Outreach/Education**

**B. Was all grant funding expended as planned? :** Yes\_\_\_\_\_ No\_\_\_\_\_ (ATTACH A FINANCIAL REPORT SPECIFICALLY DESCRIBING USE OF PLAINVIEW AREA ENDOWMENT GRANT FUNDS.)

**III. OUTCOMES AND EVALUATION**

**Tell a story that illustrates the impact of this grant on an individual or family.**

**What is different, changed, preserved and/or improved because of this project?**

**Briefly describe project activities, strengths, challenges and variances in initial project plans.**

**ADDITIONAL REPORT MATERIALS:** (Include the following with your report)

- Relevant printed materials related to the project (e.g. advertising, media clippings, brochures, photographs). Photos should be emailed to [tami@CFWTX.org](mailto:tami@CFWTX.org).
- Financial report specifically describing use of Plainview Area Endowment grant funds.

**Mail or deliver your complete report to:**

Tami Swoboda, V.P. of Programs  
Community Foundation of West Texas  
6102 82<sup>nd</sup> Street, Suite 8B  
Lubbock, Texas 79424

**Future grant awards are conditioned upon the receipt of complete and timely reporting from grantees.**

*If you have any questions, please contact Tami Swoboda at (806)762-8061 or email [tami@CFWTX.org](mailto:tami@CFWTX.org)*